



**PRE  
EMPLOYMENT  
SUPPORT**

Services provided  
by The Career Owl

**The Career Owl**HELPING YOU EXPLORE  
YOUR CAREER OPTIONS

## LIST OF SERVICES

### CAREER QUESTIONNAIRE

**FREE**

*A chance to reflect on where you are and where you want to get to.*

### CV WRITING

**£60.00**

*The creation of your CV from scratch. This service includes 1 initial chat, 1 hours' work creating your CV plus 1 draft review.*

### CV UPDATING

**£50.00**

*A review of your current CV and move it into a new layout that meets modern recruitment requirements. This service includes 1 initial chat, 1 hours' work reviewing your CV plus 1 draft review.*

### EXECUTIVE SUMMARY

**£25.00**

*A summary document of your experience with particular focus on your key achievements, key strengths and career highlights. This service includes 1 initial chat plus 45 minutes' work.*

### CV FOR STUDENTS

**£25.00**

*For those looking for their first role. The creation of a CV which focuses on your skills and experiences. This service includes 1 initial chat, 1 hours' work creating your CV plus 1 draft review. I will also provide a generic cover letter for you to use.*

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### COVER LETTER

**£10.00**

*The creation of a cover letter focused on the requirements of a specific role.*

### LINKED IN PROFILE (REVIEW)

**£10.00**

*LinkedIn is the world's largest professional network. This service involves up to 1 hours' work reviewing and giving feedback on your current profile.*

### LINKED IN PROFILE (CREATION)

**£35.00**

*LinkedIn is the world's largest professional network. This service includes 1 initial chat to discuss your career to date followed by up to 1 hours' work completing your new profile.*

### JOB HUNTING RESEARCH AND RECOMMENDATIONS

**£30.00**

*I take the strain and do the search and provide you with recommendations of possible careers within your chosen location. This is no guarantee of an interview or indeed a job.*

### INTERVIEW PREPARATION AND PRACTICE

**£35.00**

*An initial chat of 15-20 minutes followed by either:-*

- a) A mock interview session*
- b) Questions provided to complete followed by a discussion of your responses.*



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